





Major Functions of Online Platforms

	Functions	Links	My News (Learner Portal)	My Resources (Learner Portal)	e-Form
College Information	Receive news and announcements from the College (e.g. student notices, locker applications and sports courses registration, university mock interviews/articulation talks registration, etc.)		✓		
	Acquire College's resources (e.g. download course documents, student handbook, forms, etc.)			✓	
	Apply for different documents (e.g. reference letter, intermediate award, transcript, etc.)			✓	✓
Learning Information	Access course and programme information from lecturers (e.g. download teaching notes)				
	View announcements from lecturers (e.g. special class arrangement, assignment submission, etc.)				
	Create personal learning schedule via calendar function				
Personal Records	View personal particulars				
	Access to academic information (e.g. class and examination schedule, assessment results and award, class swapping exercises, etc.)				
	Check enrolment information (e.g. enrolment history, previous assessment results, etc.)				
IT Services	Access to official email account				
	Office 365				
	IT help services	